

Deacons Responsibilities



Worship service



Sabbath School





Communion service



Baptism



Funeral service





**Caring for
the sick
and the poor**

Visitation





Caring for church resources



Teaching God's word



Worship service

Worship service



Worship service

- Prepare the church for the worship service
- Open the church doors and windows
- Adjust the church's heating/cooling/ventilation systems

Worship service

- Welcome church members, guests, and visitors
- Help people find seats in the worship area
- Assist the pastor and the elders

Worship service

- **Be alert for problems or potentially dangerous situations**
- **Foster an environment of reverence**
- **Collect tithes and offerings**

Worship service

- Clean the worship area
- Distribute handouts and other items when requested
- Oversee and perform other tasks as needed

During Sabbath School

During Sabbath School



During Sabbath School

- Help to prepare the church facilities
- Be present in Sabbath School small groups
- Help to lead the group discussion

During Sabbath School

- Be prepared to facilitate the group if the teacher is unable to attend
- Serve as a Sabbath School teacher, if requested
- Oversee and perform other tasks as needed

Communion Service

Foot Washing

Foot Washing



Foot Washing

- Provide chairs, basins, a clean supply of warm water, and clean towels or paper towels
- Have a plan to collect and dispose of used water

Foot Washing

- **Collect and launder used towels**
- **Return all chairs and supplies to their storage areas**
- **Assist single women who wish to participate**

Foot Washing

- Return clean towels to their storage area
- Remind participants to wash their hands before returning to the sanctuary for the Lord's Supper
- Oversee and perform other tasks as needed

Communion Service

The Lord's Supper

The Lord's Supper



The Lord's Supper

- Prepare the worship area
- Set up tables with tablecloths
- Usher in people who wish to participate
- Take down tables

The Lord's Supper

- Clean all equipment and supplies
- Respectfully dispose of leftover bread and wine
- Launder tablecloths

The Lord's Supper

- Return all tables and supplies to their storage areas
- Oversee and perform other tasks as needed

Baptismal Ceremony



Baptismal Ceremony

Baptismal Ceremony

- Prepare and clean the baptistery and changing rooms
- Place baptismal robes and towels in the changing rooms

Baptismal Ceremony

- **Make certain no electrical equipment is near the water**
- **Assist male candidates who are being baptized**
- **Clean the baptistery and changing rooms after the ceremony**

Baptismal Ceremony

- Launder all baptismal robes and towels
- Oversee and perform other tasks as needed

Funeral Service



Funeral Service

Funeral Service

- **Prepare the areas for the viewing and the service**
- **Prepare a private area for the deceased's close family to gather**

Funeral Service

- **Prepare and clean the kitchen and eating area if a meal is to be served in the church**
- **Serve as pallbearers, if needed**
- **Oversee and perform other tasks as needed**



Care for the Sick and the Poor

Care for the Sick and the Poor



Care for the Sick and the Poor

- Assist the sick, poor, and less fortunate of the church membership
- Keep church leadership informed of these individuals' needs
- Oversee and perform other tasks as needed



Visitation

Visitation



Visiting

- **Visit church members who are unable to attend services**
- **Assist the pastor or the elders in conducting special Communion services for those who are sick**
- **Visit families that have lost loved ones**

Reasons for visits by deacons include:

- To become better acquainted with church members
- To strengthen new and absentee members
- To identify the needs of the elderly, disabled, and widows/widowers

Reasons for visits by deacons include:

- To give comfort and support to church members who are hospitalized
- To help church members who are housebound, sick, or recovering from hospital stays

Reasons for visits by deacons include:

- To help single parents of their own gender with household needs
- To address family crises
- To encourage faithfulness and Christian stewardship

Care for Church Resources

Care for Church Resources



Care for Church Resources

- Care for and maintain the church property
- Be responsible for the physical care of the church
- Repair broken windows, lights, and plumbing

Care for Church Resources

- Advise the church's budget committee of the need for major repairs and suggest large-scale improvements, if needed.
- Oversee the parking lot and the heating/cooling/ventilation systems of the church

Care for Church Resources

- **Maintain the church's inventory of supplies**
- **Oversee and perform other tasks as needed**

Teaching God's Word



Teaching God's Word

Teaching God's Word

- Be role models through faith and service
- Teach God's Word when and where called
- Lead Sabbath School small group and preach

Teaching God's Word

- Witness when people give their lives to Christ through baptism
- Greet non-believers who visit the church
- Share faith or Adventist beliefs with non-believers

Deacons Responsibilities

